

CLOSING DATE : 5PM MONDAY 4 MARCH 2019:

SEND YOUR CV/AND OR A COVERING LETTER DETAILING YOUR SUITABILITY FOR THIS POSITION TO:

MANDY RICHARDSON,
18 MOORFIELD,
WHALLEY,
CLITHEROE,
BB7 9SA



Job Description
Parish Lengthsman/Woman

Hours: 12 months fixed contract; 48 weeks per year with appropriately 7 hours for 35 weeks and 4 hours for 13 weeks. Must be self-employed – £ 10.50 per hour

Qualifications

Applicants should be competent in use of power tools and will be expected to provide their own tools and adhere to the use of appropriate safety equipment and signage.

With the Parish boundaries, the duties of the Parish Lengthsman will include:

Drainage

Clearing existing drainage grips
Maintaining ditches
Clearing channels and outfalls

Signage

Cleaning (non-illuminated)
Minor repairs

Other Minor Works

Cut back vegetation overhanging the roads, footpaths and Parish Council owned amenities
Clearing footways of weeds/moss
Removing vegetation from parapets or fences

Grass strimming, reporting defects, sweeping
 Litter picking
 Removing fly posting/unauthorised signs/graffiti
 Cleaning Street Name Plates
 Cleaning Bus Shelters
 Minor repairs to street furniture
 Staining and painting of Street Furniture
 Applying weed killer to paths and footways

Reporting Structure

To report to the Parish Clerk any defect or damage found to any council owned or managed property and open spaces that requires escalation



Person Specification

Qualifications	Essential/Desirable
<ul style="list-style-type: none"> Driving Licence Numerate and Literate 	Essential Essential
Experience	
<ul style="list-style-type: none"> Planting, weeding, mowing, strimming and gardening Grounds and building maintenance; experience of general repair and minor building work 	Essential Essential
Knowledge	
<ul style="list-style-type: none"> Health and Safety Requirements relevant to all personal protective clothing required to carry out duties and adherence to operating manuals of all tools Knowledge of horticulture 	Essential Desirable
Skills and Abilities	
<ul style="list-style-type: none"> Ability to bend, twist, lift and carry tools and equipment Flexible attitude to work Good communication skills – approachable, diplomatic and caring towards others and the countryside environment Ability to work in an organised and methodical way 	Essential Essential Essential Essential

<ul style="list-style-type: none"> • Ability to work to deadlines • Ability to use own initiative 	Essential Essential
Other	
<ul style="list-style-type: none"> • Able to attend Parish Council meetings if required and undertake any additional training necessary 	Essential